

Incline Boosters Club - Board Meeting - February 13, 2025

Board Meeting Minutes

Attendees: Michael Aberle, April Lynn, Sara Hillman, Laura Bonner, Tara Cannon, Erin Lager

12:19 PM Meeting come to order

1:45 PM Meeting adjourned

- Approval of the Agenda
 - Tara made a motion to approve. Michael 2nd the motion. All approved.
- Minutes from 01/09/2025 Board Meeting
 - Tara made the motion to approve. Michael 2nd the motion. All approved.
- Treasurer's Report
 - Taxes are in process to be completed - Tara
 - Tara made motion to approve financials from January 1 - 31, 2025, Michael 2nd the motion. All approved.
 - Purchasing process seems to be going well and board members, and IHS staff like the process.
 - Library order has been the only issue, but we are shipping back any over order.
 - Tara and Erin are working on this.
 - Parasol Account: Any funds left over from IHS Duffield Theater remodel is in this account as a saving account.
- Staff appreciation week report
 - Dana and Tara have met with Hillary
- Merchandise
 - Finding ways to increase sales:
 - Still need to have our own room, Tara is working on this with IHS
- Communication
 - Recent postings are going great
 - Sending out weekly updates on donations, purchases and what's going on.
 - Great feedback from people
 - Chevron Sign - updated with Crab Feed info
 - Leadership was not updating but will try to hand over after Crab Feed
- Fund A Need
 - ACT College Prep - Testing on 02/25/2025
 - Mixed results on attendance
 - Parents are confused a little on dates and classes leading up to.
 - Katie from Tahoe Tutoring feels the classes are going well.
 - Hoping we can get some results from Tahoe Tutoring.
 - Cahill and Tara will work on getting this info and feedback
 - Liberty revamp

- Navigating small issues are being worked though
 - Book shelves and smaller furniture.
 - Working with District, Duffield Foundation, and Admin on Library Refresh (FAN, 24)
 - Highlander TV
 - Michael will send all info to Cahill and Tara.
- Crab Feed
 - We are sold out
 - Still working on entertainment times, but is going well
 - Decorations are going well
 - Working on donations and auction items
 - Fund A Need match - Up to \$125K from Duffield Foundation.
 - A vehicle and Charter Bus Budget
 - Tara is working on this.
 - 9 passenger or less per the district
 - The district says we can only buy a vehicle during a certain month.
 - Shuttle company: there is only 1 vendor with first right of refusal.
 - Tara is finding loopholes
 - After School Program
 - Drama/Musical Theater with Dance
 - Hoping for a waiver for PE under this program
 - Cheer - nationwide parade - we will fund part, but cheer needed to fundraise
 - ACT funding
 - Track and field support
- President's Report
 - Met with Trustees
 - Golf passes for a home field

President reviews all attached items below:

- ~ Final Agenda
- ~ Minutes: January 9, 2025
- ~ Financials for January 1 - 31, 2025, including:
 - -Parasol Statement
 - -Budget v Actuals
 - -Fund-A-Need Boosters
 - -Fund-A-Need Match
 - -Balance Sheet
- ~ Crab Feed
 - - Sponsorship Page
 - - Auction Donation Page
 - - Fund-A-Need/Match Page
- Crab Feed Event Website:
 - <https://inclineboosters.ejoinme.org/crabfeed2025>

- No board meeting in March
- March 13th is parent night
- April 21-25 staff appreciation week
- Dance Support
 - Snowcoming went well and good feedback

President Report:

Here is a list of things I did for the Boosters since our last board meeting as President. I will go over in more detail only a few of these - however, if there is something you want more of an explanation on - please let me know during the President's Report, and I'll be happy to dig further. This likely covers most things.

Purchases:

- Black Lights for Leadership/Dance
- Inflatable Photo Booth for Leadership/Dance
- iPad, accessories for FGA and communications
- Senior Night Basketball leis
- (2) Music professional speakers for Music Department
- We The People books

Met with (2) Trustees re: Football Field, Golf Course Passes, and collaboration
 Phone meeting with Transportation Director for Washoe County School District,
 Supervisor re:
 new vehicle and charter bus budget

Discussion with Extended Studies district liaison, & School Counselor about next year program

Helped students with Snowcoming - ordering and other areas they needed help with
 Judged the grade class dances at Snowcoming assembly

Prepared for February Board Meeting

Phone meeting with MADD re IHS

Pulled reports, answered questions for taxes for 23/24

ACT support, when needed

Paid for new merchandise

Paid and signed contract for DJ for snowcoming

Distributed info on the school districts general operating budget and what that equates to per student/per day. Compared to what Boosters budgets for.

Worked with Duffield Foundation, had meetings regarding FAN 2025

Bank account - new accounts, and new signers added

Met with Ms. Cahill, monthly meeting

Met with Leadership students, three times.

Met with Hillary and Dana re Staff Appreciation
Phone meeting with Stephanie re: Hospitality

Met with April re: Taxes, FY 23/24 Financials, and January reconcile.

Grade parent emails

Quote re Boosters support for Theater Tech

Reimbursed Ms. Henderson for APush subscription

Random emails, texts, phone calls, and spur of the moment meeting with parents, students,
admin, faculty

Discussion with D. Foundation, Ms. Cahill about adding a FAN initiative

Working on Library Revamp - emails, met with Ms. Foehl and Ms. Cahill