



**INCLINE BOOSTERS CLUB**  
**MEETING OF THE BOARD OF DIRECTORS MINUTES**  
November 8, 2023, 1:00pm  
Parasol Building, Board Room, 948 Incline Way, Incline Village, NV 89451



**CALL TO ORDER, ROLL-CALL, WELCOME: 1:11pm**

**Attendees:** Diane Morrison, Tara Cannon, Heather Shook, Emmanuelle Macdonald, Kristen O'Donnell, Tom Millhoff, Tierney Cahill, Adam Shoda and Elizabeth Tamietti (with Lourdes Avenier and Sara Hillman via Zoom).

**APPROVAL OF AGENDA AND PRIOR MINUTES**

Diane motions to approve the November 8th Agenda. Tara seconds the motion.

**OUTCOME:** November 8th Board Agenda is **APPROVED** by Unanimous consent.

Diane motions to Approve the October 11, 2023 minutes. Tara seconds the motion.

**OUTCOME:** October 11, 2023 Executive Board Minutes were **APPROVED** by Unanimous consent.

**BOARD/COMMITTEE REPORTS:**

**Star Follies (Tom Millhoff):**

- Proposed the revival of lip sync/dance show with a long tradition in Incline Village.
- Great for community engagement, building confidence and participation in the arts.
- Requested an unsecured \$40k loan to be repaid before the end of our fiscal year.
- Proceeds from the show will be donated to the Incline Education Fund that benefits all IV schools.
- Kathy Goldberg will head production.
- Tom anticipates a leadership position regarding the business aspects.
- Diane had a number of requests/questions including: 5 years of financials, a business plan, if the previous production team would be involved, and offered a more realistic outlook on cost of event.
- Reserved voting on this proposal until more information is provided and our Treasurer is present.

**Vice President (Tara Cannon):**

**Crab Feed:**

- Changing the menu/theme is necessary due to the lack of available crab again this season.
- Surveying alternative options such as : Backyard BBQ, Italian Feast, St. Patty's Day, Crawfish Boil, etc...
- Goal is to bring back the laid back, easy vibe and not have the event feel like every other fundraiser in town.
- Board members are EXPECTED to volunteer their talents/resources for this event.
- Tickets will go on sale in January.

**Grade Parents:**

- Senior Lunch is being planned.
- Concessions for fundraising opportunities were discussed.

**Hospitality (Kristen O'Donnell):** Will provide refreshments at the STEM event

**Merchandise (Suzie Hansen):**

- Has been prominently displayed at recent events.



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- Suzie was recognized by Diane for her dedication and doing a great job.

**Treasurer (Dustin Evans):** (Report sent)

**Secretary (Heather Shook):** (no report)

**Communications (Sara Hillman):**

- Weekly updates on Chevron Sign progress.
- Summarizing Sunday Communications on Facebook and the Website.
- Requested spending pictures/statements from staff for:
  - SmartBoards: Harrison sent pictures and teacher testimonials.
  - Calculators arrived; contacted the math department (Manning, Newbaker, and Dumville); some are broken and need to be returned.
  - Outdoor Lighting expected soon; considering compensation for late arrival.
- Kudos from Diane for her professionalism.

**Concessions (Alexis Hummer):** (no report)

- Tara mentioned an issue with students consuming the product
- Diane proposed a plan to use a signup genius for important dates for maximizing sales opportunities and is actively coordinating a meeting with Tara, Alexis, Suzie and Mr. Sambrano.

**Hispanic Outreach (Lourdes Avenier):**

- Successful Dia de los Muertos (Day of the Dead) event:
  - Over 100 people attended.
  - Sold out of 450 tamales.
  - Excellent feedback.

**President (Diane Morrison):**

**Membership:**

- Banners
  - New Banners for this year are already up in the gym.
  - One more corporate banner was added.
  - Moved IEF to the most prominent location as they are our true partner.
- Engineering has been invited to participate in a competition at MIT.
  - Boosters will house the fundraising dollars raised by parents by holding the funds in our Engineering budget as a new line item.
  - Tara wrote the donation request letter and has asked Sara to promote it on our website/social media accounts.
  - Students and families must participate in the fundraising effort as well as meetings to participate in competition.
  - ANY IHS GROUP will have this same opportunity (requires a parent & a booster board member to spearhead).

**Principal (Tierney Cahill):** (joined meeting at 1:45pm and provided handout with detailed information)

- New IHS Counselor: Elizabeth Tamietti - discussed mental health initiatives
  - Red Ribbon Week - drawing



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- Halloween Carnival (long term plan) - drug addiction awareness
- JTNN (Join together Northern Nevada) Program:
  - 10 weeks
  - SEL focused
  - Goal is to present during Advisory, and a solution for those who do not have Advisory is in process.
- Therapy
  - Support groups for kids: PTSD, Divorce, Signs of Suicide, Inclusivity/Tolerance (Bullying), meeting 1 or 2 times a week during an elective class period
- Attendance - will be proactively trying to reduce this issue
- Adam Shoda - Engineering
  - Media day today for MIT competition
    - Product demonstration
    - Interviewed leadership
    - Discussed “problem statement” of MIT competition
  - Mandatory meeting for students who wish to participate in MIT trip: Tuesday, Nov. 14th at 5:00pm
  - Completing paperwork through the school district for the grant
  - A meeting with IHS Boosters & WCSD may be necessary
- Construction Updates
  - Bulletproof glass installation.
  - Concrete pour for walls scheduled by 11/21, including piers and bridgeway.
  - Office anticipated to open by the end of December.
- Professional development for English Language Learners
- Department Leaders have been shadowing students' schedules.
- IHS Staff Positions Available: Athletic Director, Kitchen Manager and Bi-lingual Office Clerk.
- Work orders in progress:
  - Theater Lighting - Tara mentioned they are in desperate need of repair and there is no timeline for completion.
  - Concrete work outside the boys' gym.
- “ACT Bootcamp” is available after school on Tues/Thurs starting 1/23 (and during advisory everyday for the 2 weeks prior to the test).

**ONGOING BUSINESS:**

**Vaping Monitor Status:**

- Unchanged.
- Remodel work order for installation remains in place.

**Internship Program Progress:**

- Hyatt internship for Foods in February.
- Exploring opportunities with Chevron, Ridgeline, Pet Network, and Diamond Peak.



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- Considering additional options like the EMS class and collaboration with the North Lake Fire Department.

**NEW BUSINESS:**

**Private Schools in IV:**

- Approval for zoning of two new schools, impacting potential loss of 150 students (K-8 Catholic & Montessori).
- Evaluating the potential impact on the current educational landscape.

**Academic Achievement Display:**

- Sara mentioned the lack of an Academic Achievement Display in the main hallway.
- Tierney supported the idea and pointed out the “We the People” trophies
- Discussion included considerations for displaying ACT/SAT scores and the importance of effective branding strategies.

**UPCOMING EVENTS:**

- **STEM Event:** Nov. 8

**ADJOURNED at 3:21 PM** Diane motions to adjourn the meeting; Heather seconds the motion.