



# INCLINE BOOSTERS CLUB MEETING OF THE BOARD OF DIRECTORS MINUTES

June 6, 2023 11:00AM

499 Village Blvd., Incline Village, NV 89451, Room 204 & Zoom



## CALL TO ORDER, ROLL-CALL, WELCOME: 11:04am

**Attendees:** Alyssa Adams, Lourdes Avenier, Holly Beaulac, Tara Cannon, Sara Hillman, Tom Millhoff, Diane Morrison, Khal Pluckhan, Heather Shook

**Absent:** Vicki Cruz, Mary Danahey, Dana Greer, Meredith MacDonald, Emmanuelle Macdonald, Holly Racich, Kristi Santina, Sharon Schrage

**Special Guests:** Tierney Cahill, Ameer Lombardi, Dave Murdock

## APPROVAL OF AGENDA AND PRIOR MINUTES

Khal motions to approve the June 6th Agenda. Diane seconds the motion.

**OUTCOME:** June 6th Board Agenda is **APPROVED** by Unanimous consent.

Khal motions to Approve the May 17, 2023 Minutes; Diane seconds the motion.

**OUTCOME:** May 17, 2023 Executive Board Minutes were **APPROVED** by Unanimous consent.

## ONGOING BUSINESS and COMMITTEE REPORTS

### PRINCIPAL'S REPORT: Tierney Cahill

- Exhibitions occurring today. Impressed with kids. Will only get better over time.
- Finals next week.
- Sports awards this week; scholarship night next Wednesday at 5:30. Tom suggests inviting Juniors to Scholarship Night to motivate rising seniors. Diane asks if we can publish the list of scholarships received? About \$84,000 in scholarships within the Incline community. Tierney agrees it's a missed opportunity. Diedra Carney has scholarship information. Tom suggests posting the presentation to the website. Diane suggests looping in the Incline Education Fund (IEF). Diane to ask IEF about the grant for a counselor.
- Diane and Tasey created a code of conduct for athletes. Murdock would like to review it.
- Murdock hasn't heard anything about scheduling soccer. Basketball is in the gym after school.
- Khal asks about graduation volunteers. Val is keeping a master list for volunteers.
- Audio visual request for funding. Ben Coke has been used for past years. His company went out of business, but he works for this current new company that handled Rise Week and last year's graduation. The quote came in late, and we missed the WCSD deadline. Boosters did not fund last year's AV. It was not budgeted this year. WCSD pays for staging. The Vice Principal arranged AV last year. Tierney doesn't know who paid for it. Holly asks about using other budgeted accounts with remaining funds: Graduation, Assemblies, Class of 2023. Diane asks about Woody Woodruff as an AV company. He may offer a break for non-profits. Also, Mike Jansen may have a referral for AV as he's involved in worldwide event planning. Tierney offers to pick up graduation cakes under the Principals fund, if we contribute to AV. Tara asks the crab feed AV company. Diane helps Woody and Tierney to connect. UPDATE: From Principal Cahill's email on June 8th: she "piecemealed together enough \$ to pay for the audio-visual contract for graduation."



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- Lourdes introduces graduating senior Samantha. She arrived from Mexico 7 years ago and learned English. She's the first in family to go to college and supports many High School groups. Lourdes and Samantha are working together. Lourdes asks to add another \$500 to the 2023/24 budget for the Hispanic Forum. Samantha speaks about Mi Cultura and the different cultures we have at the school. The goal is to bring awareness of each other's culture. Lourdes created a calendar of events to add the Hispanic Forum, social events, and Mi Cultura. She's looking for a student to continue Mi Cultura. Lourdes is leading the charge, and we have a budget. She plans to receive 15% back through concessions, etc. Holly reminds the Board that the new budget should be approved by July 1, the start of the new fiscal year.

**PRESIDENT REPORT (Khal):** No Report

**TREASURER REPORT (Alyssa):** Alyssa emailed her Treasurer report on 6/4/23 the FY2023 Budget vs. Actuals.

- We paid for Leadership dances at \$1500 for Prom, the full budget. Junior class has over \$10,000 in ticket sales. Alyssa suggests the Junior class reimburse Boosters for our Prom contributions. Ameer agrees that reimbursement is appropriate. Ameer will talk to Mr. Sombrano. Money through WCSD gets complicated. Ameer needs an invoice for services to get reimbursed. Diane suggests the Junior class pay for Prom next year through their ticket sales.

**FUNDRAISING REPORT/CRAB FEED (Tara):**

- Tara reminds us that we'll need to make decisions about ATypical and Greater Giving software, which is paid for annually. She suggests having a crab feed committee next year, and have them handle more data entry, etc. to save money.

**COMMUNICATIONS (Sara):**

- Sara is keeping up the Chevron sign. She'd like pictures of the Smartboards to post on-line.

**MEMBERSHIP (Diane):** No Report

**HOSPITALITY (Diane):** No Report

**ATHLETICS/SWAG/CONCESSIONS REPORT (Emmanuelle/Alyssa):** No Report

**PARENT REPRESENTATIVES (Tara, Heather, Kristi, Vicki):** No Report

**DEVELOPMENT:** No Report

**SPANISH LIAISON (Lourdes Avenier):** No Report

**NEW BUSINESS**

- Board Elections: Khal will send out election notices to Membership. Leave ballots open for 24 hours. Khal will set up Zoom for tonight's Member meeting. Tom suggests Khal do a welcome introduction, including the dates of Board election, Prom, Scholarship Night, Baccalaureate



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Graduation, etc. Tom will present a financial report, quick review of candidates, and acknowledge the Board members who are leaving. He'll direct members to candidate bios. Tom is willing to continue as Board Advisor (Past President).

- Laurel Jones, a junior parent, is working with Vicki Cruz to lead graduation reception.
- Diane talks about missing Booster supplies, decor, etc. Food and napkins can go to the graduation reception. Khal suggests tagging everything with a tracking number. Diane wants swag locked up. Heather suggests this weekend to organize/inventory. Tom suggests asking for book room space. Filing items can go to Parasol. We'll wait until June 8th to see if we need to move. Tentatively plan for Tuesday, June 13 at 3pm. Bring trucks, packing materials, etc.
- All Bank Accounts, Umpqua and Parasol and credit cards, need Treasurer and President signatures. Wait until June 14th when Officers are determined. Need changes by July 1.
- Tara has Room 204 key.

**ADJOURNED at 12:21PM**

### UPCOMING EVENTS:

- **6/6/23 (5:00pm) Booster Member Meeting/Elections (Duffield Theater & Zoom)**
- **6/14/23 (11:00am) Boosters Board Transition Meeting (Room 204 & Zoom)**
- **6/20/23 (4:00pm) Graduation (Big Gym)**