



INCLINE BOOSTERS CLUB MEETING OF THE BOARD OF DIRECTORS MINUTES

June 14, 2023 11:00AM
499 Village Blvd., Incline Village, NV 89451, Room 204



CALL TO ORDER, ROLL-CALL, WELCOME: 11:06am

Attendees: Alyssa Adams, Lourdes Avenier, Holly Beaulac, Tara Cannon, Sara Hillman, Tom Millhoff, Diane Morrison, Khal Pluckhan, Dustin Evans, Heather Shook

Absent: Vicki Cruz, Mary Danahey, Dana Greer, Meredith MacDonald, Emmanuelle Macdonald, Holly Racich, Kristi Santina, Sharon Schrage

APPROVAL OF AGENDA AND PRIOR MINUTES

Khal motions to approve the June 14th Agenda. Diane seconds the motion.

OUTCOME: June 6th Board Agenda is **APPROVED** by Unanimous consent.

Khal motions to Approve the June 6, 2023 Minutes; Tara seconds the motion.

OUTCOME: June 6, 2023 Executive Board Minutes were **APPROVED** by Unanimous consent.

ONGOING BUSINESS and COMMITTEE REPORTS

PRINCIPAL'S REPORT: No Report

PRESIDENT REPORT (Khal): No Report

TREASURER REPORT (Alyssa): No Report

FUNDRAISING REPORT/CRAB FEED (Tara): No Report

COMMUNICATIONS (Sara): No Report

MEMBERSHIP (Diane): No Report

HOSPITALITY (Diane): No Report

ATHLETICS/SWAG/CONCESSIONS REPORT (Emmanuelle/Alyssa): No Report

PARENT REPRESENTATIVES (Tara, Heather, Kristi, Vicki): No Report

DEVELOPMENT: No Report

SPANISH LIAISON (Lourdes Avenier): No Report

Scholarship Night Refreshments: Diane Morrison reported that everything was set for the scholarship night refreshments. Diane requested some help for tonight, and Heather Shook volunteered if she made it back in time.

Booster Room Inventory/Moving: It was mentioned that items were stored in the book room and needed to be coordinated to move them to Parasol. Holly also had some items. Alyssa agreed to take the items over and would give the key to Diane. The office supply box mentioned by Khal was confirmed to have been moved to Parasol. Alyssa was going to grab it that day. Tara offered to store the freezer in her garage. It was decided to clean out the cabinet in the teacher room this summer and store the items, including water canisters recently purchased by Diane. There were also items



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behind the mailboxes in the office, and a decision was needed on where they should go. The group discussed that room as a possible meeting location for the next year. Further discussion was needed on this topic. Mr. Harrison would find a spot for the swag cabinet, as well as two pop-ups.

Music at Graduation Reception: Sara reported that she had a speaker, and one was also purchased for leadership last year. Also, Alma had a speaker and microphone at one point.

NEW BUSINESS

Officer Elections: Each member expressed their interests and challenges they foresee for the next year.

- **Heather** – Secretary, meeting with Holly and Tom on 6/22 to learn the system and go over responsibilities.
- **Dustin** – Treasurer, needs to get up to speed. Alyssa can support in transition or throughout the year
- **Holly** – Empty nester!
- **Khal** – Past President role
- **Lordes** – expressed her feeling of being new and the challenge of keeping up with the Hispanic community. Tom suggested considering a title for her role. Lordes proposed the establishment of a Hispanic Forum to foster collaboration with other school organizations, develop a brand and identity, and address the difficulty of reaching the community electronically. Lordes emphasized the need for consistency in communication. Alyssa highlighted the importance of understanding the role of Boosters in relation to the school. Tom suggested the possibility of having a counterpart within the school, and Lordes mentioned that Ana Porras, a Spanish teacher, would be her preferred choice for that role.
- **Tom** – Historian
- **Sara** – Communication and talked about having specific initiatives for next year.
- **Tara** – VP/Fundraising, wants to find someone to take on Crab Feed, Diane suggested a committee.
- **Alyssa** – Handing off Treasurer responsibilities, but she will be around to help in the transition and throughout the year.
- **Diane** – Open to stepping up as President. She raised some concerns, including the need for another Vice President and questions about the responsibilities that come with the President's role. Diane noted that the banners have already been taken care of and highlighted the time-consuming nature of handling hospitality matters. She also stressed the importance of finding someone to handle membership before the school year begins. Tom then went over the President's role as described in the bylaws.

Tom motions to vote for the positions of President - Diane, Vice President - Tara, Treasurer - Dustin and Secretary - Heather, Communication - Sara, Hispanic Liaison - Lordes ; Tara seconds the motion.

OUTCOME: the new 2023-24 were elected **APPROVED** by Unanimous consent.

President: Diane Morrison

Vice President: Tara Cannon

Treasurer: Dustin Evans



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Secretary: Heather Shook

Communication: Sara Hillman

Hispanic Liaison: Lordes Avenier

Conflict of Interest: All board members signed the Conflict of Interest document.

Calendar and Meeting Times: It was decided that meetings would be held at 1:00 PM on Wednesdays, the 2nd of each month. The next meeting was scheduled for July 12th, either at 4:00 PM or 5:00 PM, at Diane's house. Sara volunteered to create the master schedule.

Budget: Further discussion and analysis of the budget were tabled for a deeper look.

Parasol Key Cards: Diane and Heather were assigned the Parasol key cards.

IVGID Petition: The IVGID petition was passed around, with a reminder that no politics should be involved in Boosters.

Bank Account: Dustin Evans and Diane Morrison were assigned to have signature authority at Umpqua Bank and for the Parasol account. Alyssa mentioned that they needed the minutes from this meeting to process the bank account updates.

Theater Name Plate Process: The plates that were found in the Booster room were given to Khal. She will pass along the information for existing plates to Tara.

ADJOURNED at 1:01PM Diane motions to adjourn the meeting; Tara seconds the motion.

NEXT STEPS: Tara to move the freezer to her home.

UPCOMING EVENTS:

- 6/20/23 (4:00pm) Graduation (Big Gym)
- 7/12/23 (4 or 5:00pm) Booster Board Meeting (Diane's Home)