



# INCLINE BOOSTERS CLUB MEETING OF THE BOARD OF DIRECTORS MINUTES

May 17, 2023 11:00AM

499 Village Blvd., Incline Village, NV 89451, Room 204 & Zoom



## CALL TO ORDER, ROLL-CALL, WELCOME: 11:05am

**Attendees:** Alyssa Adams, Lourdes Avenier, Holly Beaulac, Tara Cannon, Sara Hillman, Tom Millhoff, Diane Morrison, Khal Pluckhan, Heather Shook

**Absent:** Vicki Cruz, Mary Danahey, Dana Greer, Meredith MacDonald, Emmanuelle Macdonald, Holly Racich, Kristi Santina, Sharon Schrage

**Special Guests:** Tierney Cahill, Madeleine Rive (parent), Diedra Carney

## APPROVAL OF AGENDA AND PRIOR MINUTES

Khal motions to approve the May 17th Agenda. Diane seconds the motion.

**OUTCOME:** May 17th Board Agenda is **APPROVED** by Unanimous consent.

Diane motions to Approve the April 19, 2023 Minutes; Tara seconds the motion.

**OUTCOME:** April 19, 2023 Executive Board Minutes were **APPROVED** by Unanimous consent.

## ONGOING BUSINESS and COMMITTEE REPORTS

### PRINCIPAL'S REPORT: Tierney Cahill

- The Governor's Office yesterday awarded IHS the Governor's STEM school. Thanks to IEF! Opportunities for grants and funding. Tierney highlighted our amazing teachers, and the Governor was very complimentary. IMS will apply next year. IES received the award as well. Once IMS receives STEM designation, Incline will be the first vertical (K-12) to have the STEM award. UNR, TMCC asking to partner with dual credit classes and internships.
- Sara to share IEF email about the STEM award.
- Hispanic Parent Night tonight. Thanks to Lourdes for her help with this. Part of the vision to include the Hispanic Community.
- Facilities update: going out to bid. Will go to the Board for approval on June 27th, then WCSD will break ground on July 5th. Just focusing on the building; it's not including the field improvements. Mr. Harrison has submitted work orders to maintain the field.
- Diane plans to show the "Every 15 Minutes" video next Friday the 26th at Advisory, for Seniors only. This may be Senior ditch day. Possibly move the showing to 25th.
- Would like to create "Every 15 Minutes" live next year. Need to start planning by October.
- Discussion about a drug incident at IHS. Admin has several Narcan doses on hand. Quest Counseling recommended by Damonte Ranch, but they are not available right now. Staff has procedures for emergencies. School psychologist was brought in the next day. Must have probable cause to check backpacks/lockers. Lourdes recommends a trace detection system that's a test kit with swabs to monitor for drugs.
- Informative Drug Awareness day for students on May 25th in assembly.
- Mr. Murdock retires next year. Mr. Nolan will potentially retire.
- Graduation...well oiled machine. Parents can provide flowers & balloons. Boosters bring refreshments.



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## PRESIDENT REPORT (Khal):

- Finishing year end report.

**TREASURER REPORT (Alyssa):** Alyssa emailed her Treasurer report on 5/15/23 the FY2023 Budget vs. Actuals.

- Budgeted 18k for ATypical; came in at 20k. Tom suggests breaking out Crab Feed as its own Profit & Loss. It's difficult getting details for income because they come in a lump sum to the bank. It's difficult reconciling Greater Giving numbers and Quickbooks due to credit card fees, etc. Greater Giving provides income summaries; ATypical provides the event summary for expenses.

- Fund A Need from prior years causes current year's budget to overrun. It's a timing difference.
- No Red Ink was on the FAN list. Boosters approved to take funding out of FAN and make it an operating expense.

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An **interim email on May 1, 2023** motioned for the No More Red Ink funding approval, with Board members voting via email that same day.

**OUTCOME:** Alyssa motions to approve \$5406 for No More Red Ink, a Language Arts Curriculum. It will be included in the Textbooks budget line-item moving forward. Sara seconds the motion.

**APPROVED** by Alyssa Adams, Lourdes Avenier, Holly Beaulac, Tara Cannon, Sara Hillman, and Khal Pluckhan

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## FUNDRAISING REPORT/CRAB FEED (Tara):

- Wrapped up Crab Feed. Received 100% of revenue. Hurrah to Tara!
- Following up on letters that were undeliverable.
- The next Crab Feed date is March 16, 2024
- Alyssa recommends reviewing invoices carefully.
- Tara started a Non-Profit Collaborative for major Tahoe agencies and they'll meet next week. Boosters will be represented by Tara.

## COMMUNICATIONS (Sara):

- Sunday update; Sara distributes via our channels. Tierney sometimes includes links on Facebook.
- Chevron has not been updated. Sara is taking letters from the Chief today and will take over updating the sign. Diane suggests checking with the Veterans who keep a sign across the street.
- Holly mentions IEF requests for sending out communications.

## MEMBERSHIP (Diane): No Report

## HOSPITALITY (Diane):



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- Staff Appreciation: 2 breakfasts and 2 lunches. Engineering Dept helping out. IVGID donated 52 water bottles, and the engineering department is engraving them with staff names. They also are creating leather Tahoe-shaped key chains. Awesome response to request for gift cards. Summer theme. Decorating on Sunday. Raffle off 3 YETI coolers. Sara to communicate a wrap up with pictures. Starbucks will donate coffee. Raley's is providing discounted prices for sandwiches. Thank you to Dana for organizing all this.
- Diane reiterates that we need a Board member to start the Every 15 Minutes soon.
- Drug Awareness: Diane will create flyers about Quest, if we get them, and counseling. Diane feels Admin needs better communication around incidents, understanding privacy rules, and thinks Admin is starting to take steps. Hendy said the firefighter, Tasse (volleyball coach), will speak to students today during Advisory. And, Advisory will build in a Health & Wellness aspect to next year's advisory program.

### **ATHLETICS/SWAG/CONCESSIONS REPORT (Emmanuelle/Alyssa):**

#### **PARENT REPRESENTATIVES (Tara, Heather, Kristi, Vicki):**

- Diedra asked about communications around Exhibitions. She has the master schedule, for parents to come see the student's short presentations. June 5th-June 9th is the main week.
- Tara went to the Middle Schools to request volunteers for next year.

#### **DEVELOPMENT**

##### **SPANISH LIAISON (Lourdes Avenier):**

- **Hispanic Night tonight.** Called 93 families to invite them. Hope to see half the people, and keep the agenda to one hour. Objective is to gain trust, and not push any agendas.
- Lourdes is taking on the ACT presentation tonight. Drive the message to keep parents involved with students to bring scores up which impact school funding.

#### **NEW BUSINESS**

- Graduation: Khal to send out a Sign-up Genius to membership for Graduation support. Refreshments afterwards are for picture taking. Tom mentions Scholarship Night is a big deal, and could be motivating for Juniors. Maybe game changing amounts of money might be more motivating for students in their senior year.
- Elections: Tom asks if Dustin is on the ballot. Diane thinks so. Holly confirms that Khal will not be on the ballot. Khal to resend the request for Board interest. Direct people to our website for biographies and by-laws. Send the election out in advance? Tom suggests sending it out before the member meeting and leaving voting open for 24 hours.
- Send email to membership; Holly to write notification of member meeting.
- Holly explains the Centerpoint update. Send email to Heather & cc: Secretary. Need prompt in October to start 501c3 Nevada filing.

**ADJOURNED at 1:03PM**



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## **UPCOMING EVENTS:**

- **5/22/23-5/26/23: Teacher/Staff Appreciation Week**
- **6/6/23 (11:00am) Boosters Board Meeting (Room 204 & Zoom)**
- **6/6/23 (5:00pm) Booster Member Meeting/Elections (Duffield Theater & Zoom)**
- **6/14/23 (11:00am) Boosters Board Transition Meeting (Room 204 & Zoom)**
- **6/20/23 (4:00pm) Graduation (Big Gym)**