



# INCLINE BOOSTERS CLUB MEETING OF THE BOARD OF DIRECTORS MINUTES

April 19, 2023 11:08AM

499 Village Blvd., Incline Village, NV 89451, Room 204 & Zoom



## CALL TO ORDER, ROLL-CALL, WELCOME: 11:08am

**Attendees:** Alyssa Adams, Lourdes Avenier, Holly Beaulac, Tara Cannon (via Zoom), Dana Greer (via Zoom), Sara Hillman, Diane Morrison, Khal Pluckhan, Kristi Santina

**Absent:** Vicki Cruz, Mary Danahey, Meredith MacDonald, Emmanuelle Macdonald, Tom Millhoff, Holly Racich, Sharon Schrage, Heather Shook

**Special Guests:** Trent Racich, Student Body Treasurer, Dustin Evan, Ameer Lombardi, Jen Noble, Coach Reymer

## APPROVAL OF AGENDA AND PRIOR MINUTES

Khal motions to approve the April 19th Agenda. Diane seconds the motion.

**OUTCOME:** April 19th Board Agenda is **APPROVED** by Unanimous consent.

Diane motions to Approve the February 15, 2023 Minutes; Sara seconds the motion.

**OUTCOME:** February 15, 2023 Executive Board Minutes were **APPROVED** by Unanimous consent.

## ONGOING BUSINESS and COMMITTEE REPORTS

### PRINCIPAL'S REPORT: Ameer Lombardi

- Trent Racich requests money to fill swag bags for new 8th grade students. Alyssa says Leadership has a budget with at least \$1,000 left, definitely more. She recommends using budget money as seed money to fundraise.
- AP Testing season is coming up, May 1-May 11. Very strict this year, especially with sports. If students' schedules conflict, students have to choose between testing and sports events. Science Expo is May 15-19, as well as make-up AP Testing which requires an additional fee. May 22nd is Highlander Day, which includes LTS and IMS. Leadership has held four events more than last year. Ameer explains some of the philosophy behind Leadership. Ameer is holding a meeting to review the 2023-2024 Calendar. Spring Fling is canceled due to not enough planning. Alyssa highlights that Leadership planning has gotten better throughout the year.
- Received End Of Course (EOC) testing requirements from Washoe County, and ELA loss is about 3 years. Awaiting results and expecting deficits in skills across the board. Seniors will not participate in testing, and they have missed testing the last 3 years due to COVID, except Biology.
- Growing AP testing with more students participating, but feeling growing pains to manage testing due to staffing challenges. She needs proctors. AP tests are the only exams that can have parent volunteers. Ameer will draft a memo to send out to Booster Membership. Diane to provide feedback about the weekly newsletter. Parents appreciate the weekly newsletter!
- Duffield Grant: bids came in really high. Moving forward, but two steps back. They've been asked to go back and put plans through the rebuilding process, therefore things are significantly delayed. WCSD may create two separate projects and bids, then WCSD will put it out for rebid. Predicting no activity for 2023/2024 school year, and moving forward as if construction will not start this year. Ameer will send a message to parents explaining the delay. **UPDATE as of**



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**4/20/23: Ameer reported that part of the project may start sooner. The two bids will be sent out and hopefully receive WCSD Board approval in July. No written updates will be sent out at this time.**

- Sara to add May 3rd Superintendent meeting to Facebook and website communications, and include the link for feedback. Ameer is confident that WCSD has not made a decision about consolidating schools. We need to state our core values, what's best for kids, in the meeting. Doing the right thing can trump fiscal decisions.
- Sara asks Ameer about FAN requests. The quotes are lower than the FAN asks/budgets for different subjects. Ameer will provide current quotes and prioritize items. Computer Science is receiving \$180,000 from WCSD. Diane would like to meet with Ameer, Tara, Sara, Alyssa (and Dustin) to review FAN purchases.
- Ameer cut off staff spending requests for this year. Ameer would like to get away from consumables and target bigger purchases.

### **PRESIDENT REPORT (Khal):**

- Updated service tab is on the website.
- Keep Board minutes on the website? Alyssa recommends following legal requirements to keep up 501c3 status.
- Writing a Spring newsletter, and planning to get it out by Friday. Will add info about Crab Feed numbers.
- "Every 15 Minutes" program: Tia Rancourt asked about it. Tierney would like Boosters to manage it. Diane to send Jade Erikson's video from the previous year. Probably not feasible for this year. Khal to ask Tia about it. Might be \$15,000 to run the program.
- Khal will prepare a closing letter for the website.
- Reminder of May 3rd Superintendent meeting.

**TREASURER REPORT (Alyssa):** Alyssa emailed her Treasurer report on 4/18/23 the FY2023 Budget vs. Actuals.

- **Coach Reymer:** \$13.5k+ for Dollamur wrestling mats and WCSD will pay half. Having two mats allows us to hold dual meets. Need rollers to move mats. \$300 to move large mats, plus quote for storage racks.

- Computers for Fall 2023 have been ordered. Ameer says shelf life is about 3 years.
- Diane asks about how much wrestling Crab Pot money was received. The expectation is that Crab Pot money is used first, then FAN money.
- Reymer ordered volleyball items.
- Reymer said Tennis would like new uniforms. Discussion around electricity, lighting, and water. Two water hoses were donated for sports and ROTC. Electricity is handled by WCSD. Lightning is still useful for lighting pathways at night.



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- Ameer, Coach Reyrer and Capital Projects will walk the facility and look at facility needs like lighting, wifi, electricity. Ameer would like to run PE at 8th period to be eligible for PE credit. Currently, students only get waivers, not credit.

- Reyrer says JV Football may need uniforms for Fall due to adding the JV team.

- Reyrer and General athletics, would like to dress up the gym. Quote came in at \$4,600. Reyrer would like that above the general fund for next year. Diane recommends specific Pantone colors be used throughout the school.

- Golf received a loaned simulator, worth about \$10,000, and we could pay \$6-8,000 to the donor for the used equipment. Ameer asks if it collapses for storage. Golf earned \$1,870 from Crab Pot. \$7,400 went to Volleyball. Alyssa will share Crab Pot totals in an email.

- Reyrer may request general athletics funding for tablets for gate use at sporting events, but also for Prom, theater, etc.

- Alyssa concerned about Atypical not managing within our budget. She encourages us to bid out event planning next year. Awaiting final bill from Atypical. Budgeted \$18,000, but the actuals are more.

### **FUNDRAISING REPORT/CRAB FEED (Tara):**

- Tara understands Atypical overages, but wishes she got more heads up. Errors in documents, but Atypical charged for fixes. Agrees with bidding out event planning next year.
- Gross was \$436,000 with \$135,000 in expenses, but haven't paid Atypical or consignment yet. The Net proceeds will be around \$300k.
- Beautiful event, lots of great feedback. Collecting 100% of proceeds. Letters are out. We're in good wrap up shape.
- We are contracted with Hyatt for next year.

### **COMMUNICATIONS (Sara):**

- The Chevron sign is accessible. Chief updated it before Spring Break. Looking for current updates.
- Website links to Tierney's weekly newsletter, and Tierney has to link it to IHS Facebook. Sara adds it to Booster's Facebook page.
- Sara asked the staff about ideas for highlighting Booster spending. Suggestions include computers and smartboards, and staff professional development.

### **MEMBERSHIP (Diane): No Report**

### **HOSPITALITY (Diane):**

- Great response from Middle School lunch
- Teacher Appreciation: 5/22-5/26 because of testing. Budget will be adhered to. Dana is leading.



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- Khal mentions that Boosters provides cake and refreshments after Graduation. No Graduation Committee yet. Diane suggests the Junior parents manage Graduation. Holly to ask Tom for Grad Committee information.

**ATHLETICS/SWAG/CONCESSIONS REPORT (Emmanuelle/Alyssa):** order soon for swag for next Fall. Enter items in Square.

### **PARENT REPRESENTATIVES (Tara, Heather, Kristi, Vicki):**

- Kristi to connect with Mr. Sombrano about Prom to find out if Junior parents need to help. Boosters paid for the venue and the DJ.

**DEVELOPMENT** - Jeff Lager has ideas and would be willing to meet.

### **SPANISH LIAISON (Lourdes Avenier):**

- Lourdes is working with Mary & Sharon at IEF and seeing gaps in other schools. We need to start earlier to get engagement from parents (e.g. Elementary school). May 17th is a parent night in the Theater from 6-7pm. Lourdes will provide more communication to Hispanic families. Lourdes will plug Boosters with a powerpoint. Tierney is asking Boosters to sponsor refreshments at \$200. The Hospitality budget is available. Diane asks about creating a flyer to put up at the post office, etc. Lourdes to ask Ada about preparing a flyer. Sara to put this event on the Chevron sign.

### **NEW BUSINESS**

- Khal to ask Tierney about retiring and leaving.
- Holly to talk to Heather Shook.
- The following individuals will seek reelection to the Booster Board: Lourdes Avenier, Tara Cannon, Sara Hillman, Diane Morrison
- The following individuals will not seek reelection: Alyssa Adams, Holly Beaulac, Khal Pluckhan, and Kristi Santana.
- Dustin Evan is potentially interested in a voting Board position.
- Sara talks about a recruiting committee. Consider doing outreach. Tara to ask Keri at IMS and Kris at LTS to talk with 8th grade parents.
- Dana Greer will continue with the Banner committee
- Lourdes will talk with a potential candidate.
- Khal to reach out to Emmanuelle, Holly R., Vicki
- All agree to have Tom help with elections. Everyone likes the on-line survey style voting.
- Holly to ask Val for theater on June 7th. **UPDATE: Member Meeting moved to June 6th at 5pm.**

### **ADJOURNED at 1:40PM**

**NEXT STEPS:** Sara to add May 3rd Superintendent meeting to Facebook and website communications, and include the link for feedback.

**NEXT STEPS:** Diane to provide feedback to Ameer/Tierney about the weekly newsletter.

**NEXT STEPS:** Diane to share the "Every 15 Minutes" video from the previous year.



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**NEXT STEPS:** Khal to ask Tia Rancourt about the “Every 15 Minutes” program for this year.

**NEXT STEPS:** Khal to prepare a closing letter for the website.

**NEXT STEPS:** Holly to ask Tom M. for Graduation Committee information.

**NEXT STEPS:** Sara to put the Hispanic night event on the Chevron sign.

**NEXT STEPS:** Kristi to connect with Mr. Sombrano about Prom to find out if Junior parents need to help.

**NEXT STEPS:** Lourdes to ask Ada about preparing a flyer.

**NEXT STEPS:** Sara to put the Hispanic Night event on the Chevron sign.

**NEXT STEPS:** Khal to ask Tierney about retiring and leaving staff members.

**NEXT STEPS:** Holly to talk to Heather Shook about joining the voting Board.

**NEXT STEPS:** Tara to ask Keri at IMS and Kris at LTS to talk with 8th grade parents about joining the Board.

**NEXT STEPS:** Khal to reach out to Emmanuelle M., Holly R., Vicki C. about Board positions.

**NEXT STEPS:** Holly to ask Val to schedule the theater for the June Member meeting.

### UPCOMING EVENTS:

- 5/17/23 (11:00am) Boosters Board Meeting (Room 204 & Zoom)
- 5/22/23-5/26/23: Teacher/Staff Appreciation Week
- 6/6/23 (11:00am) Boosters Board Meeting (Room 204 & Zoom)
- 6/6/23 (5:00pm) Booster Member Meeting/Elections (Duffield Theater & Zoom)
- 6/14/23 (11:00am) Boosters Board Transition Meeting (Room 204 & Zoom)
- 6/20/23 (4:00pm) Graduation (Big Gym)