



INCLINE BOOSTERS CLUB MEETING OF THE BOARD OF DIRECTORS MINUTES

November 16, 2022 11:07AM

499 Village Blvd., Incline Village, NV 89451, Room 204 & Zoom



CALL TO ORDER, ROLL-CALL, WELCOME: 11:00am

Attendees: Alyssa Adams, Holly Beaulac, Tara Cannon, Mary Danahey (via Zoom), Sara Hillman, Emmanuelle McDonald, Tom Millhoff, Diane Morrison, Khal Pluckhan, Holly Racich, Heather Shook (via Zoom),

Absent: Vicki Cruz, Dana Greer, Meredith MacDonald, Sharon Schrage

Special Guests: Principal Tierney Cahill, Lourdes Avenier, Santino Jenkins

APPROVAL OF AGENDA AND PRIOR MINUTES

Diane motions to approve the November 16th Agenda. Tara seconds the motion.

OUTCOME: November 16, 2022 Board Agenda is **APPROVED** by Unanimous consent.

Alyssa motions to Approve the October 19, 2022 Minutes; Khal seconds the motion.

OUTCOME: October 19, 2022 Executive Board Minutes were **APPROVED** by Unanimous consent.

PRINCIPAL'S REPORT:

- The School Performance Plan is finished. It consumed a lot of the Principal's time. Students are driving discussion of school needs with other students (in Advisory). Ivy Batmale is leading the effort. We're not changing goals for 3-5 years.
- Disparities in proficiency academically with Hispanic and White students. Last year, kids did not feel there was a disparity socially. Parents are more hyper aware.
- Math, reading, writing, and science proficiency are the focus every year.
- Incorporating internships. 25 Internships at Diamond Peak alone: in ski resort management. We also have architect and FBI interest. We'll start with informational interviews, then job shadow days, then internships. We have a database so kids can search it. The ImBlaze platform is used for checking in, to see a pin of the location, and allow mentors to make suggestions and Admin & Advisors can see them. Some internships are paid. Prefer them not to be paid because students are getting credit for academics.
- We hired a new music teacher, Nicholas Bentz.

ONGOING BUSINESS and COMMITTEE REPORTS

PRESIDENT REPORT (Khal):

- Graduation 2023: Date is TBD because of snow contingency dates, and the Superintendent determines the date. Tom says it's set in the second week of February, and based on WCSD staff who are able to attend.
- Cannot have Graduation outside at the football field because of the field renovation.
- Engineering: 3 year plan, Khal met with Shoda & Tierney. Mr. Shoda needs \$1,500 to purchase 3-D printers. Alyssa said we have spent \$3,500 already. This class is a 4 year program, open to all grades, STEM credit with an experienced teacher. Sara feels this fits our mission. Tierney shares that she and CTE Dept Chair Shoda will be seeing culinary arts equipment this week. Kids love the class. CTE includes Computer Science, Military Science, Culinary Arts, and kids take tests to



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be completers. Alyssa confirms this is the last year that Industrial Arts comes out of the budget; we're not continuing welding and auto.

- FAN: Khal, Tierney, & Ameer suggest purchasing more Smartboards to complete all the classrooms. Alyssa reminds us of Ameer's plan to request Smartboards from WCSD. Tierney can't respond to Ameer's priority plan. Tierney says discrepancies exist between classrooms and how well they are equipped, and ideally we'll equip rooms not based on individual teachers, as they move teachers to different rooms. Khal says this is a 2 year program. Tara asks if this is the FAN for the 2023 Crab Feed. Alyssa suggests yes, then also look at the budget.
- Tara shares a plan for Crab Feed FAN to survey the community, teachers, and students for ideas to spend money that will serve our mission. Complete the survey, explain how we determined the wish list at Crab Feed, and present the items that we're raising money for.
- Engineering would like \$33,000 for Robotics for next year. Could be 2023 FAN items, and/or in the Booster budget.
- Strategic FAN for next 4-5 years: consider new building, new football field, but we still have old buildings. Perhaps consider new furniture for old rooms, common spaces, and fund-a-classroom (Adopt-A-Classroom). Ameer is working on a remodel list/package.
- WCSD is reviewing all the schools for Capitol Project needs, and they visited Incline High School. WCSD looks at what a building should look like, creating a welcoming atmosphere, fostering creativity, etc. Tierney is on the committee. WC1 money, solely for capital projects, used to build new schools in Reno. WCSD doesn't need anymore new schools, so they'll determine how to use the money and update classrooms. No timeline.
- FFE (Furniture, Fixtures, Equipment): Tierney shares she can order new stuff through the district.
- The renovation does not include a fridge. They'll put in sink and electrical, should be done in a year.

OUTCOME: Khal motions that we approve the purchase of Engineering 3-D printers up to \$1,500. Diane seconds.

Approved by Unanimous consent of all present Board members.

TREASURER REPORT (Alyssa): Alyssa emailed on 11/16/22 the FY2023 Budget vs. Actuals.

- Include drives with Smartboard purchase for next year.
- An Audit Support bill for \$1500 was paid out of the Operational account. The audit letter said that nothing had to change.
- Taxes were sent to the tax accountant for the November filing.
- Banners were budgeted for \$1,000; need to approve up to \$2,000 to cover the additional \$1,700 cost. We have collected more than this in raised funds.

OUTCOME: Diane motions to approve purchase of Banners up to \$2,000 over the \$1,000 budget. Tara seconds.

Approved by Unanimous consent of all present Board members.

- Diane shares that the banners will be hung tomorrow.



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FUNDRAISING REPORT/CRAB FEED (Tara):

- Got the look of marketing, finalized. Looks great.
- We're on schedule.
- DCDF Executive Director is Jim Dougdale. Tara chatted with Dave Duffield & the Executive Director and they loved the idea of the soup FAN. Jim wants to have a week to provide feedback.
- Holly R. asked how the survey will be distributed. It'll go to community Facebook pages, and Tierney can gather school staff input. Tahoe Fund just did something similar. Important that the community feels heard.
- Tom suggests not putting the survey under the guise of Crab Feed. Focus on identifying needs right now.
- Tara shares that the Auctioneer will list items that need funding.
- Diane states that we need to be accountable for the money we raise. Needs to be something tangible.
- Tracey McKean resigned as Co-Chair. Tara says Atypical is great to work with, and she does not need another co-chair. Tara will communicate with the Board and touch base with Khal each week with new developments. Khal would like to be part of the meetings. Holly R. agrees that it's important to have history during meetings w/Atypical. Holly R. asks about sub-committees. Tara says there will be committees for items, sponsorships, and other areas. Holly R. says the history of crab feed is a beautiful collaboration of people, and she would like to share the history with Tara.

COMMUNICATIONS (Sara):

- Tierney has taken over parent updates in pdf form. Post links to PDF.
- Funding communications about where money is being spent.
- Will condense Rise Week report.
- Working with Mary at IEF to get communications through IVCBA. Sara to start communicating this week.
- Khal suggests having a hardcopy page for Members and distributing it at the Member Meeting.

MEMBERSHIP (Diane): - No Report

Hospitality (Diane) - No Report

ATHLETICS/SWAG/CONCESSIONS REPORT (Emmanuelle/Alyssa):

- Made \$750 at the last game. Moved items into the indoor pantry. Planning for the ROTC Tournament with at least 100 participants on Saturday, and probably serving hot dogs, drinks, etc. Runs from 8am-1pm. Emmanuelle will find some students. Diane suggests asking Lilly for help.
- Tierney reminds us we'll have wrestling matches with more opportunities to sell food, etc.
- Tara to send out requests to Freshman and ask if they want to help with the ROTC Tournament.
- Alyssa notes we still are not covering our costs at the 50/50 concession split, but it's good that we increased our split.



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- Alyssa is thinking of putting some merch items on-line. Alyssa to put Square on-line. Sara to put a page on the Booster website, then link it to Square. Whitney Foele runs the school website. Pick-up merchandise one day a week at school, or provide a porch pick-up. Tierney suggests a tiny office in the front office with assistants, and the kids manage pick-ups. Alyssa is working on beanies and towels. Tierney would like to have the Square on the high school website.

PARENT REPRESENTATIVES (Tara, Heather):

- Tara says Freshman communications are going great.
- Khal shares that a clothing drive & food drive are occurring now, but she has no details.
- Khal suggests parent reps connect with Leadership.
- Cap and Gown and Ring sign-ups happening now. Tierney doesn't know who is running it.
- Heather asks if we should be reaching out to student leadership and asking Mr. Sombrano to provide a report. Tierney says Leadership presidents should do that. Tara is willing to lead some of the students. Tierney will talk to Mr. Sombrano. Diane thinks it's inappropriate to come from us and that the Leadership students should reach out to Boosters.
- Holly R. to act as liaison and meet with Tierney and Mr. Sombrano again and help him with expectations, and keeping school traditions.

SPANISH LIAISON (?):

- Lourdes Avenier introduced herself. Engineer, 25 years at GM, now teaching. Tom Milhoff recruited Lourdes to Incline and IHS. Her family is from Spain, she lived in Mexico, and she is familiar with Hispanic culture. Two concerns: Wednesday meetings are tough for her, and she's not plugged in with Hispanic community here at all. Her efforts will be building from the ground up.
- She explored through one person if they would provide feedback & other parents said they're not interested, or can't afford the time.
- Graduation Family Advocate is an unfilled position. Sylvia, previously held the position, and is moving back and reinterviewing on Monday for this position. Tierney says she has great connections.
- Tierney felt parents were grateful last year to be asked to participate in focus groups.
- Tom and Holly R. ask what's the goal. Need connection with the Hispanic community & determine their needs. Kermes, sports events like soccer. Holly R. speaks Spanish and helped with Back To School night a couple years ago. She held a meeting at Lupitas with a group of 24 parents. It was well attended. She said getting 8 names from the Principal really helped, and then more people attended. Holly R. recommends getting updated contact information.
- Khal suggests Lourdes talk with Sylvia to figure out how to do outreach.
- Tierney says 74 kids cannot pay for A/P Testing, at \$7400.
- Holly B. points out that the Spanish Liaison position is a Voting position. Lourdes is interested in it as a Voting position.
- Lourdes will talk to Alma about the position, then reach out to Sylvia. She'll gather information, then determine if she can manage the role. We'll relay the vote on this position to the next meeting.



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- Tierney would love Lourdes to talk to female students about Engineering.
- Diane mentions Dia De Las Muertos was a great event at a previous school. Tierney said they did have a table. Kermes was coordinated by mostly soccer moms. Lourdes shares that at LTS they had a sister school reciprocity program with exchanges, letters, etc.

NEW BUSINESS

- Alyssa shares the Nevada Business filing is complete. Holly B. notes it's filed and stamped.
- Agenda for the Member Meeting. Tierney to summarize the School Performance Strategic Goals and Internships. She'll share the Culinary Equipment show experience. Tara to present the Crab Feed theme, date, and ask for items. Tara to provide info to Khal and Tierney for IHS web page. Include mention of basketball games, create buzz around the new Banners, and include the Engineering funding.
- Sara to put Member Meeting on the web page and in the Sunday newsletter.
- Tierney asks for Booster funding to cover 74 unpaid A/P fees. Families have not paid yet despite being hounded. Sara says the College Board provides reduction for families in need who qualify. Tierney explored that for ACT and PSAT, but we have to pay for these tests. AP Computer Science for all; the entire Freshman class is taking it. It has the highest pass rate of all classes. Increases confidence to pass an A/P class. Tierney sent in an order, but it'll be a big check.
- Tara suggests reaching out through Parent Reps to ask for scholarship donations.
- Holly R. would like to see a pretest of Computer Science to see if kids can pass the second chapter of computer science. Some kids will not go on to college, so why do they need the A/P tests? Is it worth the bang for the buck?
- Tom suggests this is a good use of Booster funds, kids should have the opportunity to get college credit for the A/P course. Supportive of facilitating payment for that test. Sara sees a check box for eligibility for fee reduction, even if already submitted roster, update thru April 30, 2023. \$30 fee reduction. Tom suggests FAN each year to raise money for A/P tests. Diane wants a specific dollar needed, and who needs the money and why. Can families pay a partial amount?
- Classroom teachers have to work with students to collect AP fees. Tierney relays she can reach out to parents, but it'll take a day of work to do this.

ADJOURNED at 1:45PM

NEXT STEPS: Sara to start communicating through IVCBA channels.

NEXT STEPS: Tara to send out requests to Freshman and ask if they want to help with the ROTC Tournament.

NEXT STEPS: Alyssa to put Square on-line.

NEXT STEPS: Sara to put a merchandise page on the Booster website, then link it to Square.

NEXT STEPS: Holly R. to act as liaison and meet with Tierney and Mr. Sombrano and help him with expectations, and keeping some school traditions.



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NEXT STEPS: Lourdes to talk with Alma about the Spanish Liaison position, then reach out to Sylvia and determine if she can be in this role..

NEXT STEPS: Tara to provide Crab Feed information to Khal and Tierney for the IHS web page.

NEXT STEPS: Sara to put Member Meeting on the web page and in the Sunday newsletter.

UPCOMING EVENTS:

- 11/19/22 (9am-1pm) JROTC Rifle Tournament
- 11/29/22 (5:30pm) Booster Member Meeting (Duffield Theater & Zoom)
- 12/14/22 (11:00am) Boosters Board Meeting (Room 204 & Zoom)