



# INCLINE BOOSTERS CLUB MEETING OF THE BOARD OF DIRECTORS MINUTES

May 11, 2022 8:45AM  
Room 204 and Zoom Call



## 1. CALL TO ORDER, ROLL-CALL, WELCOME

Attendees: Alyssa Adams, Holly Beaulac, Vicki Cruz, Nicolle Larson, Khal Pluckhan, Alma Brubaker, Sara Hillman

Absent: Jasmine Gonzales, Tom Millhoff, Tierney Cahill

Special Guests: Tara Cannon, Melissa Green, Heather Shook

## 2. APPROVAL OF PRIOR MINUTES – Alma motions to Approve the minutes; Khal seconds the motion.

**OUTCOME:** April 13, 2022 minutes were **APPROVED** by Unanimous consent.

## 3. NEW BUSINESS

- A. Principal Cahill Report: Rise Week-Stanford Camp Director to run it. Cahill is looking for a host site. Meeting with DCDF to approve a large grant for next year, including teachers, communications personnel, and a multi-million dollar athletic remodel (football stadium). Break ground next May. Phase two is the building remodel & addition. Eleven staff committed to sleep-over camp; we need 38 staff. Discussion about getting staff buy-in, and the need for communicating the plan for the week and the disciplinary expectations.
- B. Alyssa recommends the Board vote on a budget for Rise Week. Nicolle gave a deadline to teachers for input by the end of May.
- C. Nicolle discusses adding new voting Board members. Note Board positions in the Agenda. Not sure Sara will be Communications next year. Alma will be a voting member as IHS Liaison & Concessions committee Chair. Freshman parent will be Tara Cannon. Sophomore parent will be Heather Shook. Junior parent will be Melissa Green. Vicki Cruz will be Senior parent & Hospitality. Diane Morrison volunteers as Spirit Pack and Wears. Membership is a committee under VP. The Spanish Liaison is currently Jasmine. Communications as committee under Secretary. Spirit Wear falls under the Treasurer. Membership falls under VP. Development to be Jeff Lager. Parent Reps fall under the President. Holly Racich is At Large and other committees. Meredith MacDonald may be interested in Crab Feed Chair. Dana Greer is interested in running Teacher Appreciation Week. Cory Coombs & wife and Jen Suter are interested in the Drunk Driver Seminar committee.

**OUTCOME:** Khal motions that the President, Vice President, Treasurer, Secretary, Hospitality Chair, Spanish Liaison, and IHS Liaison will be voting Board members, with committees under them. Alyssa seconds.

**Approved** by Unanimous consent.

Later in the meeting, Sara arrived and said she cannot attend Board meetings in the morning due to her work schedule. She would attend if the meetings are held in the afternoon. Since the Board must have an odd number of members, the group decided the following:

**OUTCOME:** Khal motions to remove Spanish Liaison as a voting member, and add Communications as voting. Alyssa seconds.

**Approved** by Unanimous consent.



# INCLINE BOOSTERS CLUB MEETING OF THE BOARD OF DIRECTORS MINUTES

May 11, 2022 8:45AM  
Room 204 and Zoom Call



## ONGOING BUSINESS and COMMITTEE REPORTS

### 4. **TREASURER REPORT (Alyssa):** Alyssa emailed on 5/11/22 the FY2022 Budget Vs. Actuals and Balance Sheet.

-Received about \$2,000 in donations for Teacher Appreciation week. The Sign-up Genius worked well to solicit donations, monetary and food/beverage. Send a general thank you to all the volunteers and donors. Each teacher received about \$50 in gift cards.

-Parasol account is set-up now. Can capture appreciated stock donations. Tierney & Reymer have about \$15,000 left to spend. Nicolle recommends adding A-Typical & Auctioneer costs as separate line-items in the Budget.

-Discussion about the 2022/2023 Budget, modifying Crab Feed income to \$300,000. ROTC can work with Diane to do a subset swag fundraiser.

-Last year's graduation expenses were paid in early 2021/2022 school year. We need more funding for this year's Graduation.

-Adding an Anatomy class next year. May need class supplies.

-Alyssa willing to speak at a staff meeting to review Booster's By-Laws and what Boosters supports through funding.

-Holly recommends that Boosters plan a goal/focus to support for the next year, such as class trips. Alma suggests anything impacting the school calendar needs to be scheduled.

-Alyssa disappointed with Boosters purchasing consumables.

-Alyssa requires more formal requests for spending, in writing, via email.

**OUTCOME:** Khal motions to approve up to an additional \$1,500 for the Graduation budget. Sara seconds.

**Approved** by Unanimous consent.

### 5. **Hospitality (Vicki)**

- Duffield Theater Grand Opening. We received more RSVPs than those who attended. Too much food, but nice to have the WCSD Board members including the WCSD Superintendent.
- Boosters, in the past, has provided cookies and drinks for the Senior's Baccalaureate.
- Boosters provide three sheet cakes for Graduation.
- Last year we provided retirement gifts at the end of the year.

### 6. **OTHER NEW BUSINESS (Nicolle):**

-Nicolle suggests bringing in restaurants to sell food for the first Football game, call it the Taste of Green & Gold. We'll need a permit from the fire department; the funds will come out of vendor fees that we're collecting.



## INCLINE BOOSTERS CLUB MEETING OF THE BOARD OF DIRECTORS MINUTES

May 11, 2022 8:45AM  
Room 204 and Zoom Call



**NEXT STEPS:** **Khal** to send out a Thank You to Teacher Appreciation week volunteers and donors.

**NEXT STEPS:** **Khal** to tell Vicki that Hospitality provides refreshments for the Baccalaureate.

**NEXT STEPS:** **Nicolle** to schedule a meeting with Tierney to review next year's calendar and budget.

**NEXT STEPS:** **Nicolle** to tell the Hospitality committee about Taste of Green and Gold for the first football game.

**NEXT STEPS:** **Nicole, Alyssa, Khal, & Holly** to request a meeting with Tierney to review technology of WCSD-provided computers, who purchased them, procurement list, by year, status of the computers in working order, needing replacement, etc.

**NEXT STEPS:** **Alyssa** to send Tierney a request for an Academics spending plan for next year.

**NEXT STEPS:** **Vicki** to provide refreshments for Baccalaureate.

**ADJOURNMENT at 11:00am**

### UPCOMING EVENTS:

- 6/08/22 (8:30am) Boosters Board Meeting (Room 204 & Zoom)
- 6/08/22 (5:30pm) Booster Member Meeting & Board Elections ( Zoom)
- 6/12/22 (6:00pm) Baccalaureate (St. Francis)
- 6/17/22 (12:00pm) Staff Potluck: Retirements/Next Adventures
- 6/21/22 (4:00pm) Graduation