



INCLINE BOOSTERS CLUB MEETING OF THE BOARD OF DIRECTORS MINUTES

June 8, 2022 8:36AM
Room 204 and Zoom Call



1. CALL TO ORDER, ROLL-CALL, WELCOME

Attendees: Alyssa Adams, Holly Beaulac, Alma Brubaker, Vicki Cruz, Jasmin Gonzales, Sara Hillman, Nicolle Larson, Tom Millhoff, Khal Pluckhan

Absent: Tierney Cahill

Special Guests: Ameer Lombardi

2. APPROVAL OF PRIOR MINUTES – Alma motions to Approve the minutes; Sara seconds the motion.

OUTCOME: May 11, 2022 minutes were **APPROVED** by Unanimous consent.

3. NEW BUSINESS

A. Ameer Lombardi Report: IHS is undergoing lots of staff changes. We're losing our counselor. The top priority is recruiting two counselors, thanks to the Duffield Grant. In addition, we have a separate College Counselor position. Nevada has a unique graduation requirement, so we need someone in the high school system already. We lost our French teacher. We are recruiting constantly. Isabelle Bloomhoff, a graduating senior, pitched graduation ideas based on her experience in Texas.

B. Alyssa and Ameer met to discuss computers. Ameer shares that the District does a 80% refresh over 5 years. WCSD provides devices for up to 80% of students, because they don't support 1-1 environments. We have some padding for broken devices. We are out of computers, and are not fully meeting the 1-1 goal. If 1-1 computers is the goal, we'll need to buy 65 computers this year and 50 computers next year, to cover for two years. We don't know when District computers will arrive. We don't have the staff to account for computers, including student-provided computers. Damonte High had enough computers for about 30% of students. They had parent supplemented devices. Alyssa says we have the budget this year, so we need to order new computers now. The new devices go to the incoming Freshman.

OUTCOME: Tom motions to approve up to \$60,000 for the purchase of: 65 Lenovo 13" laptops with 4 year warranty (65 x \$762/device=\$49,530), 65 computer bags at \$17/bag (65 x \$17=\$1,105), and 50 spare power cords (50 x \$68 = \$3,400). Alma seconds.

Approved by Unanimous consent.

C. Alyssa recommends budgeting \$50,000 for new computers next year.

D. Ameer discusses Rise Week. Rise Week will be at the school. Food is one of the largest expenses. Serving 400 people, 2 meals per day, is about \$50,000. Tom suggests having parents from each grade level prepare a breakfast one day. Students will design & create t-shirts using the new printer press. For excursions, we need 8 charter buses at \$1,200 each. Discussion around a Beach Day during Rise Week. The preliminary budget is \$113,000, including three buses, and outdoor education (\$20,000) spread over three days. Tierney would like to have a speaker costing \$12,000. Also, she'd like to engage a speaker for the staff. The cost estimate includes \$15,000 for a really nice speaker system. Current expenses add up to about \$125,000.



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ONGOING BUSINESS and COMMITTEE REPORTS

4. TREASURER REPORT (Alyssa):

- Tierney provides comments about the budget. Principal fund raised from \$6,000 to \$10,000. State Law says the Principal Fund provided by WCSD is supposed to be used for the students. Tierney ran out of money during the first semester. She'd like to purchase books for a Book Club. We should rename the Booster-provided Principal Fund to distinguish it from the WCSD-provided Principal Fund. Tierney wants more discretionary money. The Boosters discuss the proposed level of spending. The Board is not comfortable providing larger discretionary funding. As stewards of these donated funds, the Board wants more advanced notice and input of how money is spent. We regularly approve intermittent requests for funding.
- The Foods class will have four times the number of students next year. It's an expensive program. Students will receive a class schedule after they pay all school fees. Ameer said textbooks were purchased by the school (not through the Boosters budget). Tom recommends Ameer and Tierney review each budget line item and provide feedback to Alyssa. The budget can be modified. Alyssa doesn't have numbers from Reymeyer yet. Ameer requests that Tierney be on any athletic funding requests.
- Duffield gave \$100k, anonymous donor \$100k that is non-targeted, and we raised \$103k, so \$303k was raised for Fund A Need. Tom suggests budgeting \$150k for Rise Week, and using \$50k for computers for next year. The other \$100k is for next year's operating budget. The Rise Week budget will be \$150,000 and the Computer budget will be \$50,000, and will be included in the Budget Approval vote.
- Alyssa highlights Hospitality spending. Spent \$37,000 this year. Tom thinks the recommended budget looks good. Teacher Appreciation lunches have parent donations. Alyssa will probably increase the Principal fund to \$7,000. Alyssa will meet with Ameer to review budget items, then put together the final budget for a Board vote via email. Okay with a negative operating income because it's burning through last year's FAN of \$200k. Khal registers her preference for a conservative approach to the budget.

5. FUNDRAISING (Nicolle):

- Hyatt General Manager met with Nicolle, praised the Boosters teamwork, and he committed to \$25,000 in Hyatt donations. Construction for the new Hyatt will start after March 2023.

6. COMMUNICATIONS (Sara):

- Next year, have a basic monthly Booster Member newsletter. Build in communication points in the Booster calendar to provide advanced notice. The Chevron sign will have finals, and graduation, then summer to include the Highlander Pride Car Show. Sara will manage the sign over the summer. She'll put Rise Week and luncheon on sign in August. Tom wants the Boosters to step in to help Admin with parent communications. Alma provides Booster information at registration.



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7. MEMBERSHIP (Khal):

- Khal will update the banner & membership form and she hopes to increase pricing. Possibly create membership cards through Square. Khal will send the website link to Alma in August, so Alma can send a website link for Membership to new parents.
- Discussion about Boosters not being at the sporting events to collect tickets. Suggesting that parents of the athletes should collect tickets. Alma to send out Sign-Up Genius for sporting event dates and request parent volunteers to run concessions. Recommend that a parent volunteer run sign-ups for ticket sales. Need to have a Booster member at games to greet parents, and propose a Booster membership. Suggest to Reymier that Boosters get gate money if we run the entrance gate.

8. NEW BUSINESS

- Meeting times next year. Suggest a lunchtime meeting. Diane Morrison can participate anytime after 12:30pm. So, next year we'll meet at noon for Board meetings.
- Move to quarterly member meetings.
- Succession Plan: Nicolle is moving to Reno and will not be President or on the Board next year. By-Laws state that we elect a Board, then the Board elects positions. Demaris wants to help, and Meredith MacDonald may run the Green and Gold event. Sara will talk to Meredith. Holly Racich may be interested, but she travels a lot. Tracey McKean was a write-in through the election survey. Parent Reps will be non-voting members. Tom suggests the President role to be shared by rotating the position between three people during the Fall, Crab Feed, and then transition. One person can own the President email, run the meetings, and be a liaison with the school Admin. Tom is willing to continue the Past President position..
- Next meeting for electing Board positions for the new Board, the transition meeting, on June 14th at 11:30am at IHS. Khal is available from noon-1pm.
- The event planner, A-Typical, is more familiar with the Greater Giving platform, so our fundraising fees will probably go down. The cost of Greater Giving is about \$1,200 per year.

OUTCOME: Tom motions to move our fundraising platform from OneCause to Greater Giving. Sara seconded.

Approved by Unanimous consent.

- Khal and Alyssa to update Square to include all membership details so we can sign-up members electronically, and eliminate the paper membership sign-up form. The first membership event will be Freshman Orientation, or possibly the breakfast time during Rise Week.
- Ask Vicki Hospitality questions at the next meeting on June 14th.
- Alyssa will work with Mary at Teamworks to order merchandise this summer.
- Alyssa recommends the concession split from 75/25 to 70/30 to recoup our costs for stocking the food & drinks. The concession stand is being remodeled.
- Tom will talk with anyone interested in being on the Board and explain what's involved. He'll invite them to the June 14th Board meeting.



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NEXT STEPS: **Khal** to coordinate cakes and drinks for the Graduation reception.

NEXT STEPS: **Khal** to coordinate gifts for retiring staff to be distributed at the Staff Potluck.

NEXT STEPS: **Khal** to update the banner & membership form.

NEXT STEPS: **Khal and Alyssa** to update Square to include all membership details so we can sign-up members electronically.

NEXT STEPS: **Khal** to send the Membership website link to Alma in August.

NEXT STEPS: **Alma** to send the Membership website link to new parents in August.

NEXT STEPS: **Alma** to send out Sign-Up Genius for sporting event dates and request parent volunteers to run concessions.

NEXT STEPS: **Vicki** to order 4 cakes for pick-up by someone else.

NEXT STEPS: **Sara** to update the website with Crab Feed successes and where money is being spent.

NEXT STEPS: **Sara** to request Chief to update the Chevron sign.

NEXT STEPS: **Alyssa** to work with Mary at Teamworks to order merchandise this summer.

ADJOURNMENT at 11:00 am

UPCOMING EVENTS:

- 6/08/22 (5:30pm) Boosters Member Meeting for Elections (Zoom)
- 6/12/22 (6:00pm) Baccalaureate (St. Francis)
- 6/14/22 (11:30am-1:00pm) Booster Board Transition Meeting (Room 204)
- 6/17/22 (12:00pm) Staff Potluck: Retirements/Next Adventures
- 6/21/22 (4:00pm) Graduation
- 8/17/22 (Noon) Boosters Board Meeting (Room 204 & Zoom)
- 8/19/22 (Time?) New Student Orientation
- 8/26/22 (Time?) Rise Week BBQ