



INCLINE BOOSTERS CLUB

SPECIAL MEETING OF THE BOARD OF DIRECTORS MINUTES

August 18, 2021, 8:30AM

Meeting Loc: Incline High School Duffield Theater

1. Call to Order, Roll Call, Welcomes

Attendees: Alyssa Adams, Holly Beaulac, Andrea Bilotti, Alma Brubaker, Vicki Cruz, Terri Damato, Mary Danahey, Sara Hillman, Nicolle Larson, Tom Millhoff, Khal Pluckhan

Special Guests: Tierney Cahill, Principal, and Joy Strotz

2. Principal's Report (Tierney Cahill)

-Vision, Pathway Forward: Accreditation, Quality Program Review; PLCs Interventions, Ken Williams, November; Acceleration Zone; Covid; Ready Day One. School Study, Big Picture Learning 8/31/21 & 9/1/21 (METS). Expand Internship program.

- What WCSD does/doesn't pay for: WCSD pays basic maintenance, provides a General Operating Budget with a list of supplies that we must order from. The school's General Budget is \$35,000. WCSD will pay for Adopted Curriculum (e.g. approved textbooks), but not support materials, on-line programs, or near pod(?).

- Needs/Wants: Tierney would like to change the Department Budgets to not be Department specific. All spending is to be approved by Tierney, and she will manage allocations of these Department funds.

OUTCOME: Tom motions, as an exception to the By-Laws this year, to maintain the existing 2021/2022 Annual Budget, and give full discretionary authorization for spending to Academics in the amount of \$40,500, and to Athletics in the amount of \$24,750. Khal seconds the vote.

Approved by Unanimous consent of five votes.

-New Dean/Admin Rep is Amy Lombardi. Tierney appointed Amy as the high school representative to the Boosters.

-Tierney noted the gifts she gave the Boosters: a dedicated Boosters room in the building, Room 204, and wheeled cubbies for our merchandise/organization.

3. NEW BUSINESS: Board Elections & Annual Letter

3.1. Vote on Annual Member Letter

OUTCOME: Khal motions to send the Annual Member Letter that Nicolle wrote. Alma seconds the motion.

Approved by Unanimous consent.

3.2. Vote on New Board Members

OUTCOME: Sara motions to add Alyssa Adams as Treasurer. Khal seconds the motion.

OUTCOME: Sara motions to add Vicki Cruz as Hospitality Chair. Khal seconds the motion.

OUTCOME: Alma motions to add Terri Damato as Procurement Chair. Khal seconds the motion.

All New Board Members Approved by Unanimous consent.

NEXT STEPS:

- **Holly** to review By-Laws to determine if Voting Board members need to have a student at IHS.
- **Nicolle** to reach out to Erin Lager for fundraising participation.



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- **ALL** to consider candidates for a Concessions Chair (Stephanie Kohler did it last year) and Technical Support (e.g. Square, etc.).
- **Holly** to send Board members the August 11th Minutes for approval.

4. NEW BUSINESS: Duffield Theater Donor Wall Presentation (Joy Strotz)

Note: A Boosters email was sent to all invitees on September 1, 2021 rescheduling the Duffield Theater Grand Opening to Spring 2022 (due to Covid restrictions and recent fire activity).

NEXT STEPS:

- **Tom** will help Joy with the Duffield Theater Grand Opening by reaching out to invitees via email and phone calls.
- **Khal and Sara** will help with the Grand Opening.
- **Vicki** will help with food and drink outside for the Grand Opening.
- **Nicolle, Holly, Alyssa, and Terri** will help decorate the columns/outside with stringed lights and donor named stars.
- **Vicki** will provide photography for the Grand Opening.
- **Alma** will organize Joy's folder of the theater renovation.

5. COMMUNICATION REPORT (Sara): The Chevron sign updates/responsibility will transition to the ROTC students.

6. MEMBERSHIP (Alma)

NEXT STEPS:

- **Alma and Nicolle** to discuss the membership QR Code/Digital ID and Exp. Date with Amy Lombardi, and administer membership purchases through the Square.
- **Nicolle** to add a page to the website noting Sponsors.
- **Nicolle** to provide the updated Membership Interest Form.
- **Nicolle** to send calendar invite to the next Booster Parent Meeting on August 25, 2021.

7. HOSPITALITY (Vicki)

New Student Orientation, Friday, August 20, 9am-11:30am:

NEXT STEPS:

- **Nicolle, Tom and Khal** to attend.
- **Vicki** to provide refreshments for 200 people.
- **Nicolle** to provide copies of the Membership Interest Form and Calendar of Events.

Football Season Opener Tailgate BBQ, Friday, September 10, 5:30pm-7:00pm:

NEXT STEPS:

- **Khal** to contact the BBQ Guy as a vendor for the pre-game BBQ.
- **Nicolle** to create Sign-Up Genius for gate crew, 50/50 raffle crew, and concessions crew volunteers.



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8. **FUNDRAISING (Nicolle):** Sierra Ward has in-town relationships and will help with auction items.
9. **PROJECTS (Nicolle)**

Discussion about who earns the proceeds from sponsorship ads on the new scoreboard. The general consensus is that the person/group/team that brings in the sponsorship earns the money. The new scoreboard is due to be installed in October 2021.

10. NEW BUSINESS: New Purchases

OUTCOME: Nicolle motioned to approve up to \$4,000 purchase for a commercial washer and dryer, including delivery and installation. Holly seconded the vote.

Approved by Unanimous consent.

NEXT STEPS:

- **Tierney** will talk with CXYZ'S Appliance in Incline Village about purchasing the washer & dryer.

OUTCOME: Alma motioned to approve up to \$600 to purchase a new Highlander mascot costume. Holly seconded the vote.

Approved by Unanimous consent.

UPCOMING EVENTS:

8/20/21: (9:30am) New Student Orientation

8/23/21: (cancelled due to smoke) First Day of School

8/25/21: (cancelled due to smoke) Booster Parent Meeting

9/10/21: IHS Football Season Opening

9/20-9/24/21: Homecoming Week

9/22/21: (8:30am) Booster Board Meeting (Room 204)

9/22/21: (5:30pm-7:00pm): IHS Back to School Night

9/24/21: Homecoming Football Game

9/29/21: (5:30pm) Booster Parent Meeting (Duffield Theater at IHS)

Adjournment at 12:00PM.