



INCLINE BOOSTERS CLUB

BOARD OF DIRECTORS MEETING MINUTES

May 10, 2021, 7:50AM

Meeting Loc: Zoom

1. Call to Order, Roll Call, Welcomes

Attendees: Holly Beaulac, Alma Brubaker, Tricia Tong, Sara Hillman, Khal Pluckhan Nicolle Larson, Pauline Leoncio, Tom Millhoff, Kevin Reeth

2. Approval of Prior Minutes – Khal motioned to Approve, Pauline seconded.

OUTCOME: April 19, 2021 minutes were **Approved** by Unanimous consent

3. Treasurer's Report – Income, Expenses, Encumbered Funds, Balances - Kevin sent an email on 05/06/2021.

OLD BUSINESS & COMMITTEE REPORTS

4. Financial (Kevin) – Funding Requests

Per Kevin's email, the Boosters have about \$50,000 more than last year, primarily in the Fund-A-Need account. We have about 2 years of operating expense in the bank, and about \$150,000 above our planned expenditures. Well done during a tough year!

*On May 12, 2021, Kevin sent an email requesting additional funding for the new laptops due to price increases. Kevin motions to authorize an additional \$3,000 toward the purchase of the new laptops. Tom seconds the motion. **OUTCOME: Approved** by Unanimous consent (via email).*

Game Design Laptops for \$7,500: Tom is waiting for Mr. Brubaker to respond about using desktops instead of laptops. No vote yet.

5. Engagement/Membership (Khal w/Alma/Tracy)

Tom reminds the Board of the Parent Meeting and our guest speaker, Tierney Cahill, our new Principal. Please be there.

6. Hospitality – Teacher Appreciation Signup Genius (Alma)

Nicolle shares that the Teacher Appreciation week was a huge success with lots of community participation including the Reeth family, Cruz Construction, and McMahon Construction. We received 65 gift cards and handed out personalized water bottles. New parents helped out.

A lesson learned is don't host lunch on early release Wednesday, as timing is difficult.

The luau-themed **Farewell Event** for Dr. Yoxsimer and retiring teachers is planned for June 17th from 2:30pm-5:00pm at the high school courtyard. Alma, Khal, Vicki Cruz, and a new parent will organize the event. They need food (catered), décor, and teacher gifts. Pauline relays that the seniors only parent-sponsored Prom is that day from 8pm-11pm. Alma requests more Boosters swag so we have t-shirts, pajamas, etc. for the Farewell party.

NEXT STEPS: 6/17 - Farewell Gathering - Beach/Luau theme; \$2500 budget to gather and thank Dr. Yoxsimer, Joanne Devine, Jeni Cross, Janette Holman, Aaron Parsons, Kamara Snearly, Dianne Bolton, etc.

- **Khal** procure and deliver engraved plaques (~\$500) and work with **Tom** to produce Evite.
- **Alma** procure and deliver snacks, provide a list of departing teachers to Khal.



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- **Nicolle** oversee decorations and T-shirt production with **Sara's** new "Incline" graphic and sponsor recognition (work with **Tom** on Sponsors/logos);
- **All** promote/evangelize/invite parents.

OUTCOME: Tom motions to allocate up to \$2,500 for the Farewell party. Khal seconds the motion. **Approved** by Unanimous consent.

7. Theater Renovation update (Tom/Joy)

Tom has a meeting with Joy Strotz and Joanne Devine on Tuesday. They will discuss the date and invitation list for the Theater Grand Opening.

NEXT STEPS: **Tom** meets with Joanne Devine, Joy Strotz and Courtney Taves for high-level Theater planning session; ask Joanne + Stephanie Koehler to procure new merchandise for Farewell (especially SS/LS T-Shirts & pajama wear...).

8. Future Events:

We have four events planned for the fall. The Back-To-School BBQ, the Theater Grand Opening, Freshman Orientation, and Back-To-School Night.

The Boosters Bylaws require an Annual Meeting in June when the Boosters members elect the Board. The Parent Meeting/Annual Meeting is scheduled for June 9th. We'll have a quiet summer and re-engage in the fall.

NEXT STEPS: **Tom/Kevin** resurrect last years' election process, and work with **Tricia** to plan election administration.

NEXT STEPS: For the 5/12 Parents meeting

- **Tom** send Blog Blast promo,
- **Sara** can plagiarize blog blast for Website/FBook update; work with Kevin to update membership pricing.
- **Kevin** to update Square site to invite free membership (& capture member contact info) thru Sept 30.
- **Holly** please test your ability to admin Zoom and admit guests to Parents' meeting.
- 6/7 - June Board meeting - **All** prep for elections, farewell gathering, BTS gathering & 2021-22 calendar

NEXT STEPS: For the 6/7/21 June Board meeting - **All** prep for elections, farewell gathering, BTS gathering & 2021-22 calendar.

IMPORTANT DATES

Mon 6/7 7:45AM – June Board meeting

Thu 6/17 2:20PM – Farewell Event

Sun 6/23 2:00PM - Graduation

Wed 9/22 TBD – Theater Grand Opening (tentative)

Wed 6/9 5:30P – Annual Meeting/Parents Meeting

Fri 8/20 TBD – Back-To-School BBQ

Adjournment at 8:50AM.



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ADDENDUM: After the meeting Tom negotiated the 2022 Crab Feed venue contract with the Hyatt. The Chateau was considered but deemed too small; Tom spoke with the new owners of Bows Incline, which could be a potential venue for 2023 but may not be ready in time for the March 19 2022 event.

Approved Tom moved to execute the contract; Sara seconded and the motion was approved by Unanimous consent. Tom subsequently signed the contract, which is on file in our GDrive folder.